

Multiple Location Request for Doctor's on Deputation.

Doctor's discharging their **duties at multiple hospitals/health institutions on deputation** can now use Multiple Location feature under MedLEaPR application to prepare their online Medico-Legal report of desired Health institution without having to transfer their institute every time. To use the multiple location feature follow the following steps :-

1. Login to your MedLEaPR account.
2. Click the **Multiple Location Request** option from the menu available on the Home Page.
3. Fill the desired details and save the details.

Approval :

1. SMO of the institute where the doctor has applied for the deputation should open the HOD account and then click on the **Verify Doctor Transfer** option from the menu available on the Home Page.
2. Select the **Multiple Location Request** radio button.
3. Pending requests for multiple location will be displayed.
4. SMO can approve or reject the request as applicable.

After the approval by the SMO, every time when the Doctor Logins to his/her account he will have to select the desired Health Institute i.e the institute under which the MLR/PMR report is to be created.